



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

Sarvoday Shikshan mandal's Sardar
Patel mahavidyalaya Chandrapur

- Name of the Head of the institution **Dr P. M. Katkar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **07172255778**
- Mobile no **9422906928**
- Registered e-mail **chdspm@gmail.com**
- Alternate e-mail **pramodlatkar1968@gmail.com**
- Address **Ganj Ward, Near Ramala Lake**
- City/Town **Chandrapur**
- State/UT **Maharashtra**
- Pin Code **442402**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**

- Location **Urban**

- Financial Status **Grants-in aid**

- Name of the Affiliating University **Gondwana University Gadchiroli**
- Name of the IQAC Coordinator **Dr Swapnil V. Madhamshettiwar**
- Phone No. **07172255778**
- Alternate phone No. **9860220312**
- Mobile **9860220312**
- IQAC e-mail address **svmchd@gmail.com**
- Alternate Email address **swapnshilp.chem@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) www.spm.ac.in

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://spm.ac.in/uploaded_files/Academic%20Calendar%2020-21%20Revised.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82	2004	03/05/2004	02/05/2009
Cycle 2	B	2.85	2011	08/01/2011	07/01/2016
Cycle 3	A	3.05	2017	23/01/2017	22/01/2022

6. Date of Establishment of IQAC **10/07/2009**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	NA	0	0

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online Admission process and online payment of fees implemented successfully

Workshop on new accreditation framework related to NAAC

Mentor mentee Scheme implemented

Participated in NIRF, India Today Ranking, Prepared Annual Report for University

Submitted information related to AISHE and MIS

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Apply for ISO Certification	Process Started
Preparation for SSR for 4th Cycle	Steering Committee formed
Academic Calendar for Activities	Academic Calendar having academic activities throughout the year Prepared
All India Survey of higher education	Report Submitted
MoU	Signed MoU with different Colleges
Career Guidance and Placement	Events related to career guidance and placement drive organised.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
IQAC	05/01/2022

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Location	Urban
• Financial Status	Grants-in aid
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IQAC	05/01/2022

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020	05/10/2020

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

17. Skill development:

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language,

culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	884
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	5556
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2500
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1752
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	48
File Description	Documents
Data Template	No File Uploaded
3.2 Number of sanctioned posts during the year	56
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	74
4.2 Total expenditure excluding salary during the year (INR in lakhs)	27
4.3 Total number of computers on campus for academic purposes	283
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Response:</p> <p>All the courses taught in the college are affiliated to Gondwana University, Gadchiroli, all the faculties are required to implement the syllabus as directed by the Gondwana University, Gadchiroli. Our college design its own academic calendar at the begining which in tune with the academic calendar of Gondwana University, Gadchiroli.IQAC monitors the curricular activities</p>	

throughout the year. Also HOD conducts the meetings with the faculty members for the execution of action plan according to academic calendar. Each faculty members prepares the teaching plan and maintains the daily diary.

CIE of students is carried out through unit test, home assignment, home work etc. Many teachers are also the members of Board of Studies for respective subjects in university and directly participated in the syllabus/ curriculum designing. Faculty members of the department actively participated in the syllabus restructuring workshop. Our college has subject wise student club which conducts the program to give additional exposure to the students in curricular and co-curricular activities. For the overall development of students our college organizes educational tours, visit to historical places. Online teaching was carried out on Microsoft Teams.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.spm.ac.in/uploaded_files/1.1.1%20Timetable%20&%20Teaching%20Plan_.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

CIE is done by following ways

Head of the department of all faculties prepare an academic calendar in line with the University's calendar. It contains various curricular, extracurricular and co-curricular activities. All the classes and examinations are planned as per the calendar. The academic calendar is discussed in IQAC and it is uploaded on college website for further implementation.

Head of the departments conduct departmental meeting * Syllabi are distributed as per the prescribed workload among the staff members.

The Principal and Vice-Principal conduct meeting with all the head of the departments and approve the academic activities to be conducted during the session.

Time table committee design the time table as per the directions from the university.

Each faculty member marks attendance of students for theory and practical courses and daily diary is maintained by every teacher.

Continuous evaluation is carried out through unit tests/ home assignment/ homework etc by the teachers as per their own schedule. During corona pandemic period, students were evaluated through MCQs, Google forms etc. Faculty members actively participate in the syllabus restructuring workshops, seminars and conferences

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

31

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

103

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Environmental awareness is made a compulsory subject for second year students of various faculties by the university. Our

institution integrate cross cutting issues like environment, sustainability, human values, gender equality and professional ethics by arranging different workshops and programmes.

Environment-

Students participated in Swachta Abhiyan. Plantation at MSW dumping sites was done and Raksha Bandhan with trees was celebrated.

Sustainability-

Solar energy is used in the college girl's hostel and some solar panels were installed in the college premises.

Gender equality

In our institute, the girls candidates are more in number than the male candidates. Our institution is playing a significant role in eradication of gender based discrimination issues through various programs.

Professional ethics

Professional ethics was taught to students through literature study, sports competitions, cultural week celebration, debate, essay, poster making competitions.

Human values

It's the prime importance for the students that they should understand the importance of human and moral values in their personal, social and professional life after completion of their study. Mask distribution was done during corona pandemic period.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

13

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

909

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.spm.ac.in/uploaded_files/Final%20Feedback%20Report-43-44.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.spm.ac.in/uploaded_files/Final%20Feedback%20Report-43-44.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2166

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1358

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

To make the teaching-learning process more fruitful and pleasurable, faculty members employ a range of student-centered strategies. Teachers employ them in light of the syllabus's scope, time constraints, and infrastructure.

To improve students' learning ability and involvement, the college emphasizes experimental and participatory learning. In all of the college programs, the experiential and participatory learning pedagogy is implemented as part of the curriculum. The following learning methods have been followed by the college/dept.

1. Experiential Learning

Experiential learning activities usually include hands-on laboratory experiments, internships, practicums, field exercises, research, etc. Projects are required to be carryout by all the PG courses as a part of their syllabi.

To increase the students' knowledge, via applied research projects, Case studies, Field experience, & Interactive simulations.

2. Participative Learning

Many departments conduct a learning methodology called Participative such as

- MAH-MCA-CET 15 day's preparation by the departmental faculties.
- One month Tally course organized by dept. of computer studies and research in association with MSME (Ministry of Micro, Small & Medium Enterprises).

- GST Classes for commerce students.

3. Problem-Based Learning

In this learning, students learn about a subject by working in groups to solve an open-ended problem.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5415	83

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

To make the teaching-learning process more fruitful and pleasurable, faculty members employ a range of student-centered strategies. Teachers employ them in light of the syllabus's scope, time constraints, and infrastructure.

To improve students' learning ability and involvement, the college emphasizes experimental and participatory learning. In all of the college programs, the experiential and participatory learning pedagogy is implemented as part of the curriculum. The following learning methods have been followed by the college/dept.

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File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers are encouraged to use modern teaching pedagogy, in addition to conventional classroom teaching practices i.e., chalk and talk method of teaching. Teachers use ICT for effective teaching with Learning Management Systems (LMS), E-learning resources for the best outcome of the Teaching-Learning process. They used the ICT-enabled learning tools such as PPT, Audio-Video, Smart Board, Online sources, etc. to expose the students to advanced knowledge and practical learning.

The faculty uses various ICT enabled tools to enhance the quality of teaching-learning like,

- Microsoft Team/Google classroom is used to manage and post course-related information- learning material, quizzes, lab submissions and evaluations, assignments, etc.
- Apart from regular classes, some teachers took live webinars.
- Some of the faculties also have a YouTube channel where they are sharing the knowledge related to syllabi and other updated info related to the subject.

All the science labs are ICT-enabled. In all, a total of 7 Computer labs are there in the college and have a minimum of 20 computers in each. A provision has been provided for ICT facility in 2 conference halls whenever it is needed it can be incorporated very easily with a sound system.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

83

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

32

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College is associated with Gondwana University, Gadchiroli, it follows its rules and procedures for assessing and evaluating student performance as mentioned in the prescribed syllabus and direction. The same message is delivered to the students during the class session. The internal assessment for theoretical courses, laboratory courses, seminars, summer internships, and projects are done systematically, and accordingly, marks/grades are assigned.

Student's assessment has been done through regular attendance, assignment, seminars, paper presentation, debate competitions, field trips, industry visits, etc. on a subject or by other methods, which the subject teacher decides.

Transparency, Robustness, and Mode

- The syllabus and structure of the scheduled test, as well as the schedules of students' project presentations for Internal Evaluation, are communicated/declared well in advance by the departments to students.
- The details of the course taught are well maintained by the teachers in the college-dairy that also include the total numbers of students attended.
- Usually, unit tests are conducted by faculty members after the completion of each unit.
- Some faculty also conducts model test papers upon the completion of the syllabus.
- Assignments are regularly checked by faculty.
- Information about the examination timetable is displayed on notice boards.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In terms of dealing with internal examination-related issues, an open, time-bound, and efficient approach is followed by the respective department of a college. As an affiliated college, the college does not have jurisdiction over student grievances regarding final university examinations. The affiliating

university has its own procedures for dealing with these issues.

A. Grievances related to college conducted examinations:

- Throughout the semester, various internal assessments are conducted like Unit tests, Assignments, Project evaluations, seminars, etc.
- After the internal assessment of the unit test, answer scripts have been evaluated; the students are shown the scripts to verify for any discrepancies or doubts.
- If a student has a complaint about an internal assessment, he or she is free to talk to the teacher about it or consult the Head of a dept.

B. Grievances regarding university examinations:

- As mentioned earlier, affiliated college does not have jurisdiction over student grievances towards assessment against their final examination marks. University gives the name of the in-charges of examination that helps the students during the period examination on its website.
- At the college level also, the principal gives instruction and appoints some teachers who help the students to resolve the examination-related issue.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College does not have the authority to create a syllabus, as our college is not independent or has an autonomy status but it is affiliated to Gondwana University, Gadchiroli. Program Outcomes (PO), Programme Specific Outcomes (PSO), and Course Outcomes (CO) Components are framed by the Board of Studies members of the University. In some of the courses of the university syllabus, PO, PSOs, and COs are mentioned.

- Apart from the syllabus, teachers also communicate their paper outcome during the first few classes in the classroom. Also, during practical class, they explain thoroughly the purpose and aim of the practical.

According to a level of the student, the following points are conveyed to students,

Under Graduate

- At the undergraduate level, students are encouraged to develop a passion for higher study.
- Undergraduate students are involved in the development of soft skills, scientific approaches, and an inherent affinity for entrepreneurial talents.

Post Graduate

- Graduates are encouraged to create, show, and share newer versions, as well as to interpret in creative ways.
- Graduates are instilled with a desire to study new things continuously.
- Graduates are trained to be dexterous.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Method of measuring the level of attainment of POs, PSOs & COs

Result Analysis

- Respective department faculties members go through the result analysis process and evaluate the course outcome & accordingly, HoD/Principal instruct the respective teacher

for improvements if needed. This also includes taking into account the rank holders at the university level.

- Result analysis also helps to improve the students' academic performance.

Dairy & Club

- The schedule, of course, wise is planned at the beginning of the session in the Teachers Academic Diary, and from time to time the HOD's & Vice-principal check while the program outcome is achieved or not by the respective faculty member.
- The teacher guides the student, on how to conduct the overall program, then onward the student gets a chance to show his/her talent to conduct the overall program and the assessment of the student is evaluated by the teacher to improve overall personality through club formed by some dept.
- Computer club, Microbiology club helps the students to improve their overall personality of the student by allowing them to organize, conduct and participate in various programs.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

32

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.spm.ac.in/uploaded_files/SSS%2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

8

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has produced an environment for innovation including incubation centre and other initiatives for creation and transfer of knowledge. The faculty members are allowed to take up research activities utilizing the existing facilities. The college has a Research Cell to monitor and address the issues of research coordinated by Professor Dr. V.S.Wadhai, CHLR Head & Principal Dr.P.M.Katkar and all HODs and Research Advisory Members (RAC). The institute has research centre in 18 subjects (Art, Commerce, Science, Library Science & Information Studies) affiliated to Gondwana University, Gadchiroli. The research scholars and PG students of various disciplines, besides own departmental inquiries, approach institute's Research cell also for necessary guidance and help in obtaining technical support from other department of institute in carrying their projects, provide free access to intending students to all Laboratories and libraries. Adequate technical support from other institute is also extended whenever needed. Plagiarism issues are also addressed whenever

sought. The central library provides facilities for creation of knowledge and research support through reference books, research journals, encyclopedia, reading room, digital library INFLIBNET, plagiarism software support etc. Books exhibition held every year by central library of the college to inculcate reading habits amongst students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	https://www.spm.ac.in/uploaded_files/Guide%20Wise%20Research%20Student%20List.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

61

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

17

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities for teaching -learning as per the minimum specified requirement by statutory bodies. It has a huge building with total four floors and total 57 rooms. The build-up area is -3057 sq.ft. From the commencement of the academic year, up-gradation of the existing infrastructure is worked out on the suggestions given by IQAC. The infrastructure is also optimally utilized beyond regular college hours, to conduct certificate courses, extra-curricular activities, conduct university and other competitive exams, parent teacher meetings, Campus Recruitment, Training classes, CA classes, meetings, seminars, conferences etc; The college has well equipped laboratories which is a part of teaching-learning process.

Supportive facilities on the campus are for curricular, extra-curricular and administrative activities. An Shantaram Potdukhe auditorium and an Open auditorium in the premises of the college, where the cultural activities are carried out. YCMOU centre, SKNSB bank, Health centre, Blood collection centre, Shantaram Potdukhe Museum, Late Sau. Purva MamidwarDev Girls Hostel, etc; like supportive facilities. The library building, Computer department and Post-graduate Science department has a separate building. The library has a vast collection books in its library which has a provision of books, journals and reading room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.spm.ac.in/uploaded_files/4.1.1%20geotagged%20photos%20of%20classroom%2020-21.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate infrastructure facility for sports and games. Two playing grounds are used for sports activities. - Big ground (12 x 24 sq. mt), Ball badminton (12x24 sq.mt), Net ball (30.5x15.25 sq.mt), Badminton Court (20x44 sq.mt) for regular practice of students are available for students. 400 to 500 students are actively involved in sports The Morning (6 To 7.30 am) and evening (4 to 5 pm) times are well adjusted. The user rate for different games are- Net ball - 35 to 40, Ball badminton - 30 to 35, Badminton - 10 - 15 students approx. Additional playing spaces are hired by the college like - Chandrapur Zilla Stadium, Pathanpura Vyayam Shala, Jagatguru Vyayam Shala, Mathura club. Approx. 300 students participate in International sports. 40 to 42 teams participate at zone and all India university level, 20 to 25 participate at National level, approx. 20 Inter- collegiate tournaments are organized at University level. Kits, Tracksuit, Shoes, equipment are provided to sports player. Yoga for students, summer camps, free summer coaching camp like activities are organized for students every year. Shantaram Potdukhe hall and Open auditorium are utilized for cultural activities. Students participate at Indradhanush - University level competition.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27.65

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

College Library has installed Master Software (Library Management System)

Name of ILMS Software

o

The Library has been using Library Management System) It help the library for

i) 100% assurance for import of the library data.

ii) Supports cloud based latest technology

iii) Best backup & recovery

iv) Reports export to word, excel, pdf & text.

v) Mobile app.

Nature of Automation (fully or Partially)

Partially Automated with Cloud based Library Management System.

All Books & Users Database

Created in Master Software. Issue Return Report Generation, BT Card generation.

o

1.0 (Cloud Based)

Year of Automation

1.

Bar-coding

All Books bar-coded & Barcode generated through Master Software.

Software Modules

Acquisition , Circulation, OPAC, Serial Control,

MIS Report.

Total Number of Computer in Library

32 Computer

Total Number of

Printer in Library

05 Printer

Internet Bandwidth Speed

100 mbps

Total Number of Print Books Available in Library

80602 Books

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.spm.ac.in/uploaded_files/Certificate%20for%20NAAC%20Data%20-SP%20College%20Chandrapur%20(1).pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.55

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sardar Patel Mahavidyalaya, Chandrapur always strives to update itself with latest technology. This institute provides and updates its IT facilities regularly for smooth functioning of all the departments. The infrastructure has been updated during the last five years.

- More than 240 desktops, 10 laptops, 48 printers and copiers, 10 scanners and 4 xerox machines are there in the college. This gives a good Student to computer ratio of 21.97. The systems range from core 2 to i3 and i5 based systems, these systems are updated from previous core 2, core 2 duo, Pentium 4 to now i3 and i5. Some systems are with SSD. Also one tech next system is installed.
- Free Wi-Fi connection for teachers and students. Wi-Fi facility till 2018-19 was of 40 mbps speed. Wi-Fi facility was upgraded to 100 mbps plan and installed in the year 2019 at different places in the campus. Near about at all the places in the campus such as some class rooms, and some laboratories are Wi-Fi enabled.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

245

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.97

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures proper system and procedures with optimal allocation and proper utilization of available resources. The college has set up 35 committees which manage all the support facilities give to the students and the staff. The college has its infrastructure maintenance staff that regularly survey and do repairs wherever required. Notice boards, Directions and CCTVs are installed in corridors for maintaining overall discipline. All the

laboratories in the college have power backup facility. Systematic disposal of waste of all types such as biodegradable chemical, non-biodegradable chemical and e-waste. Fire extinguishers are installed in every laboratory and in other parts of the college building. The library is well equipped with facilities like Internet facility in reading room and computer room. Computer maintenance is done regularly. Software and hardware are periodically reviewed. The college has its own sports ground that is maintained and upgraded regularly. The Campus is maintained up to the mark. Toilets and clean drinking water supply is installed at regular intervals of college premises. Girls common room, 19 washrooms, Staff rooms, Auditorium, Late Shantaram Potdukhe Museum are maintained and regularly cleaned.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3241

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.spm.ac.in/uploaded_files/5.1.3%20Capicity%20Building%2020-21.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

150

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

26

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File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As the students are the main stakeholder, they are insisted to participate and involve in various co-curricular and extracurricular activities in order to sparks their innate skill of leadership, responsibility, innovation and creativity and also help them inculcate and nurture the social and moral values. From the students' perspective, the involvement of the students in the college governance, help in making the functioning of the institute more transparent. Students of different departmental clubs organizes and participate in various activities, such as -

Public awareness about lake conservation during Ganesh and DurgaVisarjan at RamalaLake, public awareness about environment in Chotubhai Patel Highschool and LokmanyaTilakVidyalaya, participate in Raksha Bandhan with trees by Green Thinkers' club.

Visit and distribution of fruits to the patients in General Hospital, Health Awareness and distribution of school bags and stationary items to poor students in Jublie High School, MatoshriVruddhashram visit, distribution of mask in public places and grocery in Nagbhidvillage by Microbiology Club during corona pandemic.

Students of Computer Club are actively participate in various

activities like poster presentation, debate competition, Eco-friendly Ganesh making competition, etc.

Students of NSS are participate in Mega Organ Donation Rally, BetiBachaoBetiPadhao Rally, Tree Plantation, District level Prajasattak Path Sanchalan etc.

NCC students participates in various programme such as Blood Donation, Tree Plantation, Swaccha Bharat Abhiyan, Rushrakshabandan, International Yoga Day, Rasta ShurakshaAbhiyan, Nation Voters Day, Organ Donation Rally, Fit India Movement, Cleanliness Campaign and many more activities.

File Description	Documents
Paste link for additional information	https://www.spm.ac.in/uploaded_files/5.3.2%20Co-curricular.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sardar Patel College Alumni Association was established to share a platform and engagement of alumni with the objective of thanks giving and helping the institution from which they have been nurtured. Every year SPCAA collaborates with the college in the felicitation of meritorious students and gives prizes for the best NCC student, best NCC volunteer along with Meritorious Students.

During the Alumni Cultural Festival SPCAA arranges the Distinguished Alumni Awards to encourage alumni.

- SPCAA was also active in covid-19 situation. During this era, the association arranged motivational speech for students on "Personality Development" by Shri. Shamsunder Dhopte on 2nd Feb. 2021.
- A motivational lecture was organized on the topic "Mai Mera Dushman" conducted by COO-MEDIGRACE Shri Brij Sarda on 3rd Feb 2021.
- On 17th December 2021 a Medical Camp was conducted in Arwat village (One of the adopted village by Sardar Patel Mahavidyalaya under Unnat Bharat Abhiyan).
- On 3rd October 2021- Organ donation pledge was taken and about 50 concern forms were collected for organ donation.
- A wheel chair was donated by the Alumni Association on 4th October 2021.
- One of the alumnus Ms. Bharati Wadekar donated Rs. 7000 as a donation in 2021.

File Description	Documents
Paste link for additional information	https://www.spm.ac.in/uploaded_files/5.4.1%20Additional%20Information.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
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File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the institute evidently reflects its commitment towards the empowerment of the underprivileged students with an objective of providing them with knowledge, skill and conducive environment in research. The young and talented but socioeconomically backward students emerge as confident and responsible human being with moral values, the institute stands for it.

VISION

To establish the college as a centre of academic excellence. To impart education to the students of rural area and inculcate in them an urge for research, provide them an opportunity to progress, create in them sense of responsibility towards society and bring them into education main stream of India.

MISSION

To elevate the morale of students, instill in them the confidence, to excel in competitive environment and imbibe moral values to develop into a good human being.

OBJECTIVES

- To impart updated and socially relevant knowledge in various disciplines.
- To strive for development of the personality and character of the students to make them responsible citizen in society.
- To create an atmosphere in the college free of any unwarranted pressure that hampers the peaceful pursuit of learning and research.
- To lay foundation of healthy, interactive relationship between

student and teacher.

File Description	Documents
Paste link for additional information	https://www.spm.ac.in/DisplayPage.aspx?page=ia&ItemID=2
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The complete admission procedure from first year to final year in all the disciplines is executed by the Admission committee. The admission committee is constituted by the Principal and it has an In-charge who is a senior faculty member assisted by two to three senior faculty members. A transparent procedure according to the norms prescribed by University and Govt. is followed in the admission.

After the declaration of result all the eligible candidates are informed via advertisement and also all the details are posted on the college website. The candidate reporting to the college has to come with original documents and two sets of Xerox copies is directed to the admission committee where vacancy position is checked, documents are verified at preliminary level. If he/she successfully passes through the scrutiny then he/she is directed to the account section for payment of tuition fees. Once done the admission process is over.

The efficiency of this entire process rests upon decentralisation and proper allotment of work at different levels. The success of the process hinges on the coordination and free hand to take the decision of all members of the admission committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the letter No.???. ??? / ?????? / ?????? /4460/2021,
Gondwana University has given permission to start the following
skill based courses:

1)Travel and Tourism

2)Tax Consultant GST

3) Physico Chemical Analysis Technical course.

The process of obtaining permission to start B.Voc (IT) course is
underway.

Institutional efforts:

1. The syllabus has been designed as per the guidelines of National Skill Qualification Framework (NSQF) and Gondwana University.
2. Examination and evaluation of the course is done in the college as per the instructions of the university.
3. Certificate of the relevant course is given by the university to the students related to the course after evaluation.
4. Necessary tuition and other fees for skill-based courses are approved by applying to the competent authority under the education department of the university.

1) Travel and Tourism:

S.NO.

Academic Year

Total no. of students

Grade obtained

Incharge

1.

2020-21

26

A

Dr Nikhil Deshmukh(Department of Geography)

2) Tax Consultant GST:

S.NO.

Academic Year

Total no. of students

Grade obtained

Incharge

1.

2020-21

47

A

Dr Rahul Sawalikar

(Department of Commerce)

3) PhysicoChemical Analysis Technique:

S.NO.

Academic Year

Total no. of students

Grade obtained

Incharge

1.

2020-21

30

A

Dr NirenKathale

(Department of Commerce)

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sarvodaya Shikshan Mandal, Chandrapur, one of the renowned educational institutions

College Development Committee (CDC)::

The Local Management Committee (LMC) now as CDC was functioning till 2016 to prepare and implement the development work plan of the college as per Maharashtra Act 1994. Section 97 of Maharashtra University Act 2016.

Role of College Development Committee

1. Workout and prepare a development plan for the development of the college.

2. Determines the annual schedule of the college.

3. Recommends management to create faculty and administrative positions.

4. Recommends management regarding training programs for college staff.

5. Prepares annual financial forecast sheet.

Principal and administration of the organization:

The Principal is the administrative head of the college & acts as a

link between all stakeholders of the college and university.

The role of Principal in administration

1.Participate, plan and implement college teaching, research and training programs.

2.Maintaining college discipline.

3.To manage the college library, laboratory, gym and hostel.

4.Correspondence with the university concerned with administration.

5.Supervise by updating employee service books.

Service Rules, Recruitment Process, and Promotion::

The University Grants Commission (UGC), Maharashtra State Government and Gondwana University, Gadchiroli follow the rules laid down for recruitment. IQAC assists teaching staff in availing the benefits of Career Advancement Scheme (CAS).IQAC collaborates to provide promotional benefits to teaching staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://spm.ac.in/uploaded_files/6.2.2.Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute provides following welfare measures for teaching and non teaching staff

- The institute organizes in-house various faculty development administrative skill development and value based programmes for the teaching and non teaching staff.
- It sends the faculty members to attend various training programme conducted by UGC, the University, the Government and other competent authorities.
- The college organizes workshops for teaching staff to improve the teaching methodology.
- The faculties are encouraged to organize, participate in the conferences, seminars and workshop for updating knowledge in their respective subject.
- The faculties are also encouraged to avail the facility to attend the orientation programme, refresher course, short term course and to pursue the research for their professional development.
- Faculty members are motivated to submit the proposal for major and minor research project, career oriented course for the different funding agencies to nurture professional skills.
- Non teaching members are also deputed to attend training programme on e-scholarship and online administrative programmes.
- The college also organizes a training programme on the office management and performance development for the non teaching staff.
- College provides uniform and washing allowances to class IV employee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

20

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At the end of every session Principal of the college informs the teaching staff to submit their self-appraisal forms. The self-appraisal forms are being filled by each and every staff member according to the rules and regulations of the UGC and are being

submitted to the 03 membered screening committee of the college. This screening committee evaluate and give the scores to the forms on the basis of the attached documents provided by the individuals. The forms are then forwarded to the head of the institute and are being remarked by the Principal. The scorings of the self-appraisal are informed to the teachers. A month before the due date of the placement the application along with the self appraisal forms is sent to the University and Joint Director office. JD office and University provides a five membered committee which includes 2(two) subject expert, 1(one) Joint Director Nominee, 1(one) VC nominee and Principal of the college.

The Non teaching staff of the college is administered under the observation of the Principal and Registrar. The duties of the non teaching staff are assigned by the Principal. The non teaching staff is bifurcated as technical staff (assigned to science subject laboratories) and administrative staff. Every year the confidential report of the staff is prepared.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external financial audits every year to ensure financial compliance. To achieve the purpose college has established a mechanism to conduct internal and external audits.

External Audit

External Audit is conducted by the following agency:

1. Team of Higher education from Govt. of Maharashtra :-

A team of auditors from Department of Higher Education, Government of Maharashtra visits periodically for audit.

1. Chartered Accountant of the Institute:-

The external audit is done by the Chartered Accountant appointed by the college who certifies the annual financial statements.

Process of the external audit:

- The accounts of the college are audited by Chartered Accountant regularly as per the government rules.
- The auditor ensures that all payments are duly authorized. The generated report by CA is sent to the Principal for further review.

Internal Audit

The internal audit in college is a continuous process. Internal Audit is conducted by an Internal Auditor of the college.

Process of the internal audit:

- There are 5 different accounts sections such as UGC Grants account, scholarship account, PG account, Granted account and Non granted account section operating in the college and for convenience each of the account is maintained and managed by separate account staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Major resources of funds

- Institute maintains & follows a well-planned process for the mobilization of funds and resources.
- Institute mobilizes its funds received mainly from State government and University Grants Commission (UGC).
- State government grant includes salaries of the Full Time Permanent teachers and non-teaching staff as well as part-time teachers working on granted posts.
- UGC grant for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

The other resources of Funds

- Students fees:

The student Tuition fee is the major source of income for the institute. Fees charged as per the University and Government norms from students of various granted and self-financed courses.

- Fund from Stakeholders, non-government bodies, individuals and Philanthropists.
- Funds from the special annual membership of Library
- Contributions from Association of Alumni of S. P. College

Alumni contribute to the institute by raising funds for student's prize and social service activities

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of

Departments prepare the college budget.

- The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

NAAC may be expecting quality assurance in first cycle of accreditation and Quality sustenance in second cycle of accreditation. In its third cycle Quality enhancement is sought and in fourth cycle Quality enrichment is expected. IQAC of the institution is constantly working on the quality improvement in various areas. At the end of every academic year IQAC circulate notice among head of the department to prepare departmental academic calendar aligned with University Academic calendar which are then compiled to form institutional Academic Calendar which is then posted on website. IQAC has adopted quality improvement strategies in areas like Admission process, curriculum development, teaching learning, Library, research and development.

IQAC has focused on the implementation of e-governance in the areas like Administration, Finance and Accounts, Admission Process, Examination and Evaluation and Library automation. All Computers in respective departments of the college are connected through LAN. The College has hired and implemented Cloud based CCMS module from Mastersoft ERP solution that preserves and provides all academic and official data under one system of online information.

Library is semi automated where acquisition and cataloguing, circulation is done. M-OPAC

mobile app is also made available to students and staff for book search.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC promotes teaching staff members to attend faculty development programme at regular interval not only for career advancement but to keep them updated with recent trends in education. IQAC also organises workshops on understanding certain terms in revised accreditation framework such as outcome based education and how to measure attainment of learning outcome. Every teacher maintain its academic diary where in daily work done related to teaching learning process and co-curricular and extracurricular activity is written and it is checked by Vice principal and Principal periodically. In CIMS module provided by MasterSoft ERP solution also has one module related to Outcome based education where in mapping of PO, PSO, CO and assessment weightage setup can be done. From the system, reports about outcome attainments and course analysis can be drawn. Implementation of this module was interrupted due to pandemic situation for successive two years. However in coming days it will be implemented.

Every year at the end of academic session teacher fills Annual Performance Based Self Appraisal Form which is then evaluated by the IQAC with necessary remark and API verification and submitted to Registrar through principal which is then used during career advancement of teacher.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

A. All of the above

**initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and security

- College has a separate and exclusive girls' hostel facility for outstation students. The hostel has a 115 seats capacity. It is enclosed by concrete boundary walls. A full-time lady warden has been appointed for the hostel. A ladies security guard is deployed for the security of the hostel. Outside the Hostel boundary male guards are deployed during day and night to restrict the movement of males towards the hostels. The hostel students have to report to the hostel by 7.00 pm and have to seek prior permission (written) if they have to visit to their native place/other place.
- The hostel has a code of conduct which is strictly adhered
- The institute has a girls'/women grievances redressal committee.
- A separate vehicle entry and exit parking facility have been created exclusively for girls' students and a female security guard has been appointed to facilitate it.

b) Grievances and Counselling

The Girls Hostel committee has been formed to deal with the issues regarding hostel girls. The 'mentor-mentee' scheme is also introduced in the institute where counselling of the female students is carried out as per their need.

c) Common room for girls

d) Gender equity related programmes

File Description	Documents
Annual gender sensitization action plan	https://www.spm.ac.in/uploaded_files/7.1.1_weblink.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The 'Use me' dustbins have been made available on all the floors of the college building and in the college premises. The solid waste collected in these bins is collected in a cement-concrete tank situated in the college premises. The collected waste is picked up by a special vehicle of Chandrapur Municipal Corporation.

Liquid waste management:

The liquid waste (i.e. wastewater generated from girls hostel, canteen and various laboratories in the institute) are collected through a drainage system and channelized to Chandrapur Municipal Corporation's wastewater drainage system. This wastewater is brought to a centralized place and its treatment is carried out. After the treatment it is disposed off in the water body.

Biomedical waste management:

The biomedical waste generated in the Microbiology, Biotechnology, and Environmental Science laboratories of the institute after carrying out microbiological experiments are treated in a scientific manner. The biomedical waste is treated with "Lyzol" for sufficient period of time and then the waste is collected in a plastic container and disposed off in the drain.

E-waste management:

The institute has designated facility for e-waste collection by placing specialized container (Red colour container) at various places.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting
Bore well /Open well recharge Construction of tanks and bunds Waste water recycling
Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>D. Any 1 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>The college is committed to enhance an inclusive environment through the following activities within the institution:</p> <p>Socio- economic inclusion</p>
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- Government of India reservation policies are implemented in admissions across all the programmes and recruitments of teaching and non-teaching staff members
- Instalment facility is provided in college fees payment to socially and economically backward students
- 'Students aid fund' facility exists in the institute in case of emergency and financial needs of the students

Cultural inclusion

- Organisation of theme based annual cultural and sports programme
- Providing opportunities and financial support to students for participating in cultural programmes like Indradhanush organised annually by Gondwana University, Gadchiroli and other cultural associations

Regional inclusion

- The college accommodates the eligible students for all programmes across Chandrapur and Gadchiroli districts lie within the jurisdiction of Gondwana University, Gadchiroli and other districts and states

Linguistic inclusion

- The institute celebrates Marathi Bhasha Din (Marathi Language Day) on 27 February every year to promote Marathi language and literature
- Celebration of Hindi Diwas (Hindi Day) on 14 September and Hindi Pakhwara (Hindi Fortnight) to promote Hindi language.

Communal inclusion

- Facilitating community services through the formation of NCC, NSS, Geography club, Microbiology club, Computer Science Club and Green Thinkers Society

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute observe Constitution Day every year. On this occasion, Preamble reading of the Constitution is carried out so as to sensitise the students and employees about the values, rights, duties and their responsibilities. Furthermore, Corruption Free India pledge is also administered to the employees. The students of the institute have been selected for the Mock Parliament so as to make them aware about functioning of Parliamentary system and to make them responsible citizen. Students participated in bicycle marathon for Save the Planet event. The mask distribution activity was carried out by the students of Microbiology Club to create public awareness about Covid-19 precautionary measures.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institute celebrate/observe/organize national and international important days/events/festivals throughout the year. This includes Yoga day, Hindi day, Marathi day, Wildlife Week, Literacy day, World Population day, Women day, NSS day, Hiroshima-Nagasaki day, Ranganathan day etc. On these days various functions are organized to commemorate the same which include guest lectures, on-the-spot painting competition, book exhibition, poetry conference etc. On hindi day renowned persons serving hindi literature are felicitated at the college by giving them awards. Every year Yoga day is celebrated on 21st June where in NCC units of all nearby college also participate. Yoga teachers are invited for demonstration and total staff are involved. Marathi Department organises event on 28 Feb every year to commemorate birth of legendary Marathi Laureate V.V. Shirwardkar. Students orientated activities like reading poems writer by students, essay writing, slogan writing etc were organised. Some poets from city were also invited for the celebration. One of the Alumni also present to share his experience on Marathi Day. Population club is set up in the college to create awareness .This club organises guest lecture on 11th July and some assignment are distributed to students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

"Microbiology Students Club" of Microbiology Department of the Institution

2. Objectives of the Practice

- To organize various activities like students seminars, quiz, debate competition, personality contest etc. that will enhance the technical abilities and knowledge among the students

3. The Context

- It is platform for students to participate actively in the activities conducted by students for the Students of the department.

4. The Practice

After formation of club at the beginning of academic year, the activities are planned for a semester. While making plan different suggestions from student and faculty members are considered in a meeting under the supervision of the Head of the department. For every activity a team is formed including a faculty and students. The team is responsible for conducting the activity

5. Evidence of Success

- The Students who are participating in club activities are recognized and appreciated with certificates and prizes. Attendance of participating students is maintained with the signature of event in charge. Notices have been circulated through college about conduct of activities so that students can take active part in these activities.

6. Problems Encountered and Resources Required

1. Students are hesitating to take part in activities because of lack of confidence and daring.

File Description	Documents
Best practices in the Institutional website	https://www.spm.ac.in/uploaded_files/Microbiology%20Students%20Club%20best%20practice%20for%20AQAR%2020-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mahavidyalaya started with aim to provide education to students of rural area. The college has long legacy of 50 years and has some eminent alumni who are always in touch with the alma matter. Alumni keep visiting the college and organises student centric activities. Sardar Patel College Alumni Association (SPCAA) are comitted to provide support to college students. The institutional distinctness is the Alumni connect. Some of the activities implemented by SPCAA which has resulted in the horizontal mobility. Some activities are-

1. Meritorious students Award: These awards are being given to meritorious students for their academic and extracurricular activities. Every year 10 to 20 students are awarded with memento ,cash prize, and certificate. This activity gives input for facillitating the uverall morale of the students and is like a booster for their efficient and progressive development.

2. Alumni Association is also aware of social responsibiity. The have donated wheel chair for movement of disabled n persons at Ballarpur Railway Station.

3. Allumni Association conducted Health Check up camp in adopted village and distrubuted free medicines to patients.

4. They sponsored cash prizes for the poster competition .

The institute is very much proud of its Alumni and wil always cherish their contribution.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.To face 4th Cycle of NAAC Accreditation
- 2.To felicitate meritorious students with cash prize
- 3.To organise workshop, seminar related to Academics
- 4.To adapt blended mode of teaching
- 5.To organise FDP and motivate staff members to participate in FDP
- 6.To develop the mechanism to collect activity report of the events organised by various department.
- 7.To encourage Alumni to contribute for Academic development of students.
- 8.To encourage NCC Boys and Girls for Republic Day parade selection.
- 9.To organise social Sensetization programm for students through NSS
- 10.To insist for Solar Plant for college building